



MIDDLESEX YEOMANRY ASSOCIATION

ASSOCIATION RULES

As approved at The Annual General Meeting on 2 May 2023

1. NAME

The name of the Association shall be the Middlesex Yeomanry Association (“the Association”). The Association is affiliated to the Royal Signals Association.

The Association was formed in April 1919 and became an Affiliate Branch of the Royal Signals Association in June 1980.

2. DEFINITIONS AND INTERPRETATION

In the Rules, unless the context otherwise requires, the following words shall have the following meanings:

“The Regiment” shall mean the 47th Signal Regiment (Middlesex Yeomanry) and its predecessors and successors.

3. OBJECTS

The Objects of the Association are:

- (1) To foster comradeship and morale within the Regimental family.
- (2) To provide comfort and relief where possible to persons who have served in the Regiment, and their dependants, who are in conditions of need, hardship or distress.

In furtherance of these Objects, but not otherwise, the Association through its Committee shall have the following powers:

- (1) to take all necessary action for publicising and disseminating information concerning the Regiment's history, deeds and traditions;
- (2) to execute and administer charitable trusts;
- (3) to receive, take and accept any gifts of property whether subject to any special trusts or not;

- (4) to receive and accept contributions by way of subscriptions, donations or otherwise, and to raise funds for the said Objects, provided that the Committee shall not undertake any permanent trading activities concerned solely with the said raising of funds;
- (5) subject to such consents as may from time to time be required by law to purchase, take, lease or exchange any property required for the purposes of the Association and lease, exchange or otherwise dispose of the same;
- (6) subject to such consents as may from time to time be required by law to borrow or raise money for the purposes of the Association on such terms and such security as may be thought fit;
- (7) to accumulate funds of the Association for such period as from time to time may be authorised by law;
- (8) to do all such other things as shall be necessary for the attainment of the said Objects.

4. QUALIFICATION FOR MEMBERSHIP

There will be three types of membership:

Full Members

The following shall be eligible to be Full Members:

- (1) All those persons who have served for a minimum of six months in the Regiment, including Regular and Reserve (including Non Regular Permanent Staff) Officers, Warrant Officers, Non-Commissioned Officers and other ranks, of any corps or service on or affiliated to the Regiment's establishment (for example those in the Royal Electrical & Mechanical Engineers, Adjutant General's Corps or Royal Logistics Corps), and also including civilian staff on or affiliated to the Regiment's establishment;
- (2) Members of the Middlesex Yeomanry Band who have been members of the band for at least six months; and
- (3) Adult instructors (military or civilian) who are serving or who have served with any unit of the Army Cadet Force which is or has been at any time affiliated to the Regiment for a period of at least six months.

The Committee shall have the power to refuse any application for membership and to expel from the Association any member whose conduct shall warrant such course.

Honorary Members

The Committee shall be authorised to propose Honorary Members.

Honorary members should be such persons who have given outstanding service to the Regiment and/or the Association over an extended period.

Such proposals for Honorary Membership shall be considered and voted on at Annual General Meetings.

Honorary Membership must be reaffirmed every 3 years, by vote, at the said Annual General Meeting.

Associate Members

The Committee shall be authorised to accept as associate members of the Association the relatives of those members of the Association who have passed away, should that relative wish to remain in touch with the Association or those persons who have a tangible family link to the Regiment.

5. SUBSCRIPTIONS

For Full Members there is a minimum annual subscription fixed by the Committee from time to time, and payable on 1st. April each year. Full Members shall cease to be liable to pay subscriptions on reaching their 90th birthday, provided they have served at least 5 years as a Full Member at that date.

For Honorary Members there is no subscription.

Associate Members will not pay a subscription unless they wish to do so on a voluntary basis.

6. CONSTITUTION AND MANAGEMENT

President / Vice-Presidents

President

There shall be a President of the Association. The President will:

- be the formal head of the Middlesex Yeomanry Association and shall lead the Association as appropriate;
- represent the Association at formal and external events;
- be an advisor to the Management Committee of the Association and its Officers; and,
- have the casting vote at any meeting of the Association or Committee where a majority has not been achieved.

Where necessary the President may delegate a task or duty to a Vice-President or a Committee officer.

The President of the Association will be elected at an Annual General Meeting, and shall be appointed for life, subject to:

- (a) The right of the Association to remove the President at an Annual General Meeting if he/she fails to fulfil their role and responsibilities to the Association, and
- (b) The right of the President to resign or retire at his own request.

Vice-Presidents

Vice-Presidents of the Association will be elected at the Annual General Meeting, and shall be appointed for life subject to:

- (a) The right of the Association to remove a Vice-President at an Annual General Meeting;
- (b) The right of a Vice-President to resign or retire at his own request; and,
- (c) The Vice-President remaining a Full Member of the Association.

Vice-Presidents support the President and may be nominated by the President to represent him/her and the Association at external events or at meetings of the Association Management Committee. Except when representing the President, Vice-Presidents are not members of the Management Committee unless they hold one of the designated committee appointments.

Vice-Presidents have voting rights at the Annual General Meeting if they are also Full Members of the Association.

Management Committee

In addition to the President, the Association shall be managed by a Committee consisting of the following appointed officers:

- Chairman
- Vice-Chairmen (not more than 2)
- Honorary Secretary
- Honorary Treasurer
- Honorary Membership Secretary

The Committee may appoint other Members as shall be required to lead specific projects or events or establish a sub-committee for a specific purpose with the approval of the President.

Permanent changes to the number of Officers on the Committee shall be agreed at the Annual General Meeting.

Officers of the Committee will be elected annually at the Annual General Meeting. The President of the Association shall chair the Annual General Meeting for the election of the Chairman only.

Vacancies on the Committee will be filled as they occur by the Committee in consultation with the President.

The Committee shall meet on such occasions as is necessary in order to conduct its duties. Three shall form a quorum at a Committee Meeting.

Annual General Meeting

The Committee shall be responsible for holding the Annual General Meeting to which all members are to be invited.

A minimum of 21 days' notice of the date, time and venue of the Annual General Meeting shall be given to all members via electronic means.

Relevant Reports/papers that can be circulated in advance of the Annual General Meeting should be circulated at least 3 days before the meeting.

Only Full Members may vote at Annual General Meetings.

A quorum shall be a minimum of 5 Full Members of the Association.

Specific Roles and Responsibilities

Chairman/Vice-Chairman

The Chairman will:

- (1) Maintain oversight of the Association's rules and policies and chair all meetings of the Association and Committee;
- (2) Submit an Annual Report on the activities of the Association at the Annual General Meeting.
- (3) Maintain good relations with HQ Royal Signals.

The Vice-Chairman will when assist and support the Chairman in the running and management of the Association and deputise when required.

Honorary Secretary

The Honorary Secretary will:

- (1) Coordinate arrangements for the Annual General Meeting in conjunction with other officers of the Committee;
- (2) Keep a record of the minutes of all meetings of the Association Committee and of the Annual General Meeting;

- (3) Maintain close liaison with the Royal Signals Association supported by the Honorary Membership Secretary (on membership matters); and,
- (4) Maintain close contact with the Administrative Officer of the current day unit bearing the title Middlesex Yeomanry.

Honorary Treasurer

The Honorary Treasurer will:

- (1) Confirm the current subscription levels and recommend any changes to the amount annually at the Annual General Meeting;
- (2) Collect subscriptions and monies due to the Association;
- (3) Be responsible for the Bank account (and if appropriate any Savings account) opened in the name of the Association.
- (4) Ensure that all monies received shall be paid into a Banking and/or Savings Account in the name of the Association
- (5) Ensure that all cheques signed by him/her have been duly authorised by either the Chairman or the Honorary Secretary.
- (6) That the accounts, duly audited as required by legislation or regulation, shall be presented at the Annual General Meeting for approval. If required by legislation or regulation, the Honorary Treasurer shall recommend who the Association should appoint as Honorary Auditors at the Annual General Meeting and the meeting shall be asked to agree to the formal appointment.

Honorary Membership Secretary

The Honorary Membership Secretary shall be responsible for:

- (1) maintaining the list of members of the Association and in respect to Associate Members maintaining details of how they are connected to the Regiment or Association;
- (2) Receiving and processing applications for Full or Associate Membership of the Association. He/She should advise the Committee of any application that may not appear to satisfy the membership criteria or where the evidence is in question;
- (3) Informing the Chairman and Honorary Secretary of any Deceased Association members;
- (4) Support the Honorary Secretary in maintaining close liaison with the Royal Signals Association in respect to membership matters;
- (5) Reporting the current status of the Association membership at the Annual General Meeting; and,

- (6) Performing the duties of the Association's Data Controller under the provisions of all and any current data protection regulations and ensuring, with the Honorary Secretary that the Association abides by that legislation.

Communication

Communication between the Association and its Members will be through electronic mail. The Honorary Membership secretary will coordinate all communication from the Committee to Members in accordance with privacy requirements.

Web Presence

The Committee shall also be responsible for maintaining the Association's web page on the Royal Signals Association website:

<https://royalsignals.org/royal-signals-association/branches/middlesex-yeomanry>

Amendments

These Rules may be altered, repealed, or added to by resolution passed by a three-fourths majority of members of the Association present in person at a meeting convened for that purpose or at the Annual General Meeting and of which not less than three days' notice has been given to members, provided that no alteration shall be made which would cause the Association to cease to be a Charity at law.

Dissolution of the Association

If at any time it appears to members that the Association is for any reason not required for the attainment of the above-mentioned Objects, then the members may resolve that the Association be dissolved and any property remaining after satisfaction of all proper debts and liabilities whatsoever shall be transferred to such one or more other Regimental Charities and in such proportion as the members may direct.

7. ASSOCIATION EVENTS

In accordance with the Objects of the Association the Association shall undertake a variety of activities and events each year. The proposed programme for the coming year shall be presented to members at the Annual General Meeting and event details will be sent to Members by electronic mail.

Additional events or activities may be proposed or agreed through the year for which members will be informed by electronic mail and details will be posted on the Association's web page on the Royal Signals Association website.

The Committee may appoint individuals or form sub-committees, as maybe necessary, to manage and organise events.

The Annual General Meeting may consider and propose that specific events receive a subsidy from Association funds and/or the Annual General Meeting may from time-to-time delegate authority to the committee to allocate subsidies.

8. ADOPTION

These rules were adopted by the Association at its Annual General Meeting on 2 May 2023, signed by:

{Original Signed}

Lt Col (Retd) D Grocott TD
President

2 May 2023

{Original Signed}

Col (Retd) PN Willmott OBE TD VR
Chairman

2 May 2023

{Original Signed}

Capt (Retd) D Gibson
Honorary Secretary

2 May 2023