

## ROYAL SIGNALS ASSOCIATION READING BRANCH DINING CLUB



### Reading Branch Royal Signals Association Dining Club



#### CHARTER FOR THE RSA READING BRANCH DINING CLUB

##### **Based at:**

- Caversham Heath Golf Club (CHGC)/Sonning Golf Club (SGC) unless the members decide otherwise at any time.

##### **Affiliation:**

- RSA Reading Branch Dining Club to remain affiliated to RSA

##### **Members:**

- All current, past and perspective members currently on the membership data base plus any new perspective members notified by RSA in the Reading and surrounding areas.
- Friends of members

##### **Officers:**

- A **Life President** to be elected by the members at their Annual Meeting
- A **Secretary** who will serve for one year only and will be responsible for:
  - Maintaining the database of members.
  - Maintaining a record of income and expenditure.
  - Notifying members of the annual programme.
  - Coordination of each event.
  - Notifying members of each event.
  - The Roll of Honour.
  - Wreath laying at Windsor if required by members.
  - Organising an Annual Meeting to determine the following year's programme and to elect a Secretary.
  - Process 50 year badge applications from members.
- **Visiting Officer** providing a member is prepared to carry out the duties.

**Programme:** To be decided by the Dining Club but for the first year it could be:

- Four quarterly lunches at CHGC one of which will be the Annual Meeting.
- Lunches can be a pre-set menu which would have to be organised or 'a la carte'
- Annual Dinner if supported by members.
- Curry lunches if supported by members.

##### **Finance:**

- All events to be self-financing – payment to be made at each meeting.
- Small working capital to be donated by RSAR for Secretary's expenses.

**Meetings:** Secretary to coordinate all events.

**Raffles:** As required by members – Sally du Feu and Thelma Wakefield have agreed to organise

**Newsletter:** None

**Website:** A much reduced website will be available which will be updated yearly with the Annual Programme.

**Standard:** A Standard Bearer and Standard to be retained